

ZSuite 4-H Enrollment!

Enrolling in Wyoming 4-H

1. Go to <https://4h.zsuite.org/> (open in Google Chrome, not Internet Explorer)

2. Click **Sign Up**

- Fill in the required fields

(you can use your same email and password from 4HOnline).



- Create a pin number (we recommend an easy to remember four-digit number, like the last four numbers of your phone number).
 - REMEMBER your password and pin number, you will need it to access your enrollment!
- Select Wyoming and your home County.

3. Click **Let's Go**

Add members of family

You should now be directed to the **Dashboard** screen.

1. To add members, in the black drop down menu, select household members.

2. On the next screen, select

+ HOUSEHOLD MEMBER

3. Fill in the required fields for one of your members.

4. Don't forget to add a club! Click

ADD CLUB

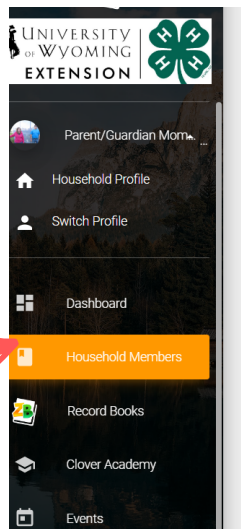
5. You will also need to select projects for each club by clicking

ADD PROJECT

then selecting a project from the drop down menu

5. Finish by clicking

SUBMIT



Parent/Guardian Mom/Dad/Grandparent/etc	PRIMARY(PARENT/GUARDIAN)	ACTIVE	
Billy Bob	CLUB MEMBER	PENDING APPROVAL	
Year 2019 - 2020	UPDATE ENROLLMENT	MEMBER EVENTS	MEMBER PROJECTS
Steven Brown	CLUB MEMBER	ACTIVE	
Test Child	CLUB MEMBER	ACTIVE	
Jimmy Dean	CLUB MEMBER	ACTIVE	

*Should you have any questions, you can always use the **Live Chat** located at the bottom right of the screen.

LIVE CHAT

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ZSuite Live Chat Support

You will return to the **Household Members** screen.

The member you added should appear in the list along with yourself. Repeat this process for the other members of your household.